

# Annual General Meeting Kitchener Ringette Association



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## **WELCOME**

Welcome to everyone able to attend KRA's 2020-2021 virtual AGM. While the preference is always to meet in person, we are hosting our AGM online for a second year in a row for obvious reason. For those of you who attended last year's online AGM (and so many more online events over the past year), I'm sure you know the processes by now, but there are a few items to point out about the process for our AGM.

As with last year, a good part of our AGM will touch on the past season. While we will be looking towards the 2021-2022 season in the way of filling open volunteer positions and such, it's difficult to make many statements about what next season will look like. We know there will likely be a lot of questions and "what ifs", and while we'll do our best to answer your questions where we can, often the only answer we'll have is "time will tell". As we learned this past season many of our processes were dictated by Ringette Ontario, the province, the region, and the city and will likely continue that way for the foreseeable future.

## **PREPARING FOR OUR ONLINE ANNUAL GENERAL MEETING**

Once again this year we will be holding our meeting through Western Region's Zoom account. Please note the following notes and rules to the meeting to ensure that everything flows smoothly.

- Non presenters will be placed in a "Participant" status. You will not be able to unmute your microphones or participate directly in the meeting.
- We ask that all attendees send a private chat to Amberlee O'Connor (our wonderful Secretary) for attendance purposes. If you intend to vote, please also include your player's name(s) and what team he or she plays on.
- Remember that there is only 1 vote per player. If you only have a single player in your household, only one parent/guardian may vote on any topic.
- Questions can be posed in the Chat window of the meeting
- The meeting may be recorded for minute-taking purposes

## **PRESIDENT'S MESSAGE**

Well, here we are at the end of a most unusual season to say the least. It's hard to approach a season summary report after a ringette season like this. I feel that a lot of how I started last year's AGM report continues to apply this year. Normally a president would be writing this message as the previous season comes to an end, tournaments fresh in everyone's minds, as we start looking towards the next season. Given the difficulty in looking to next year right now, I'd like to take this opportunity to recognize all the hard work and dedication put into making the best of what we had.

While our ice time was greatly reduced this season, the amount of hours and energy put into the season behind the scenes was far more than in a normal year. Many people were involved putting in more time meeting, staying up to date with new regulations, communicating with the City, the Region and Ringette Ontario, and the list goes on. While I won't be able to catch everyone here, there are some people and groups in particular that I'd like to call attention to.

**COVID Safety Leader (Mark Eys) and Volunteers:** A new position this season, all Ringette Ontario Associations were required to recruit a COVID Safety Leader tasked with helping to direct our response, plans, contact tracing, and so much more. I'd like to thank Mark Eys for stepping forward with this role and knocking it out of the park for us. Together with his committee members of Bonnie Saunderson and Chrissy Gervais, they set up processes and communications that kept us all in line with the restrictions and guidelines required to keep our members safe and healthy. My thanks extends also to all the team volunteers who tracked attendance at each and every ice time we had.

**The City of Kitchener (and Travis Park):** I can't thank the City enough with their eagerness to work with the local sports associations and helping us through these difficult times. Due to restrictions that reduced the number of players on the ice at a time, the City recognized that this would have a big impact on our scheduling processes and cost per player on the ice. They spent many more hours than usual with our Ice Scheduler, Travis Park, as schedules had to be shuffled and adjusted each time we went into a new COVID colour level. The City also brought a successful recommendation to council to reduce ice fees while numbers were restricted. This had a huge impact on our budgeting, keeping us **in the black** after all was said and done.

**Laurier Ringette Team (and Brian Breckles):** In the absence of available ice time for our standard Start Up Weekend, the Laurier Ringette Team came forward and fully organized and ran outdoor warm up exercise sessions to help get our players back into shape for the upcoming season.

**Our Volunteer Coaches:** Thank you goes to our coaches for all the time they put in to planning practices, running contact free drills, and coordinating scrimmages with Waterloo teams when regulations permitted. While there was no final pay off at the end of the year to work towards in the way of tournaments or such, getting out onto the ice and practicing the sport they love put smiles on our players' faces. This was so important for our members, not just from a physical stand point, but from a mental one for many as well.

**Ringette Ontario:** No Association could have done this alone. Ringette Ontario put together various groups for the Associations to be able to share their experiences, ask questions, and generally keep up to date with what was happening around the province. The President's group I was in was invaluable, and I gather the COVID Safety group was just as useful.

**Our Volunteer Board of Directors:** Thank you to the board (listed below) for all the time and hard work put into this season. Our normal monthly meetings became weekly sessions for several months to keep on top of COVID related rules and regulations. You gave up so much more of your time this year than we could ever have anticipated. Sitting on a volunteer board such as ours is typically hidden and thankless, but I want to share a huge thank you for all the extra time put in this season. The 2020-2021 Board of Directors was comprised of the following people:

**President:** Neil Murray

**Coaching Director:** Brian Breckles

**Registrar:** Nancy Nicolson-Houghtling

**Ice Scheduler:** Travis Park

**Provincial Convenor:** Tammy Park

**Marketing Director:** Erica Rowell

**Vice President:** Nancy Holmes

**Treasurer:** Dave Otto

**Secretary:** Amberlee O'Connor

**Director of Communications:** Stewart Saunderson

**Regional Convenor:** Doug Heintz

**Events Coordinator:** Denyse Schmidt

Looking forward to the 2021-2022 season, there are again more questions than we have answers at this point in time. The new board will continue to work with Ringette Ontario, the Region of Waterloo and the City of Kitchener for guidance and updates to the rules and regulations that we must follow. Relevant updates and communications will be shared with the Association as they become available.

Until then, have a safe and healthy summer, and here's hoping for a return to ice in September!

Neil Murray

Outgoing President

Kitchener Ringette Association

## COVID SAFETY LEADER REPORT

There is no way to overstate the effect of the pandemic on our ringette activities over the past year. However, there was a tremendous organizational response to make attempts to get the players on the ice as much as we could. This was a complete KRA board effort, on a lot of fronts, to connect in an ongoing manner with Ringette Ontario, the City of Kitchener, the region's other ringette organizations (Waterloo, Cambridge), and the Public Health unit. The subunit responsible for organizing this response included:

COVID Safety Leader: Mark Eys  
VP KRA: Nancy Holmes  
Ice scheduler: Travis Park  
Communications: Stewart Saunderson  
Local/Provincial Guidelines Coordinator: Chrissy Gervais  
Team Representative Coordinator: Bonnie Saunderson

In particular, I want to thank Bonnie Saunderson for agreeing to connect with and organize our team of volunteers who were responsible for completing and submitting the tracking forms that would allow us to contact-trace players, coaches, and parents if we were informed of positive cases within our organization. Bonnie's knowledge of the organization and participants was incredibly helpful in ensuring we had representatives for each team.

I am happy to report that our organization (a) did not have a single outbreak and (b) reported only 2 non-critical incidents to Ringette Ontario (e.g., an athlete reporting that she felt ill during a practice). Everyone's diligence in maintaining distance, respecting directives, patience with coaches and organizers, and willingness to keep kids at home (if feeling ill), made this a total team effort and allowed for the maximum amount of time on the ice.

Finally, with contact tracing a requirement of receiving ice-times, we are very thankful for the volunteers (36 individuals) who agreed to take attendance and submit tracing forms over the fall and winter sessions. These individuals are listed below (my sincere apologies if I am missing anyone!). Thanks for your efforts:

Katherine Akins	Steve Hertz	Connie McFatridge
Amy Ball	Lee-Anne Hoch	Jenn Montgomery
Andrew Ball	Stephany Jamieson	Kathy Mortimer
Leaha Beattie-Palmer	Paul King	Priska Moser
Cynthia Breen	Wendy King	Caroline Nichols
Dawn Butson	Kerri Kudsia	Natalie Piggott
Pete Chambers	Sabrina Kyle	Lorna Ramessar
Lori Costigan	Kris Lessard	Scott Ruth
Lori Decker	Steve MacNeil	Jamison Van Dyke
Lisa Evers	Michaela McClure	Kayla Vautour
Stephanie Eys	Karla McConnell	Heather Voisin
Amanda Fendley	Jason McCorriston	Ryan Willcott

## **REGIONAL AND PROVINCIAL CONVENORS' REPORT**

As we are all aware the 2020/2021 KRA Ringette season was not normal and had its frustrations and uncertainty connected with the ongoing and often changing COVID requirements as directed by Public Health and Ringette Ontario.

It was decided at the outset of the season that Rep and Regional would combine our collective energies to create playing groups/cohorts by skill level since games were not expected or possible unless there was significant improvement in the pandemic. While we recognize that what was done had its detractors, we felt was ultimately necessary based on the limitations placed on all Ringette Associations.

Even though our players did not experience game play, we feel the opportunity to get on the ice and practice the game they love was beneficial for their mental and physical health. Kudos go to the coaches who demonstrated a commitment to our game and the players while being flexible in the face of limitations that in some cases seemed to change week to week. Thanks also to the players who demonstrated determination and resilience when they needed to adjust their expectations of what was possible for this past season.

When we are past this pandemic it is my wish that those involved with KRA, whether Board, Coaching Staff, COVID Safety team members or players remember what we were able to achieve during this difficult time, not what we were not able to do.

Respectfully submitted,

Tammy Park – Provincial Convenor

Doug Heintz – Regional Convenor

## **REGISTRAR'S REPORT**

Our 2020-2021 season included a total of 221 registered players and 100 registered staff. Of these, 181 registrations were players U19 and under.

147 players participated in our Pay-as-you-play program in 2021, for an 81% participation level.

For Pay-as-you-play, we instituted a prepay program, with charges applied as players participated. This was deemed the best solution to keep our costs down while minimizing the extra work required by volunteers. If needed, we will use a similar model in the future. Here's hoping we don't need it!!

All players who participated in Pay-as-you-play will have remaining credit on their account.

Players in the U8 program in the first half we also given a credit as they were scheduled for significantly less ice time than the older divisions.

These credits can be seen in RAMP and will be applied to your next KRA registration. You don't need to do anything.

We realize that everyone's situation is different, and refunds of this credit are available on request (you don't need to have a reason!!!). However, because we are truly running at cost this year, a small process charge will be deducted, to cover those costs.

If payment was by Credit Card, it must be refunded by CC, with a 5% processing fee to cover our costs (we are charged for both the initial processing and the refund processing).

If payment was by ETransfer/Cheque/Cash, based on CURRENT bank fees, the refund cost is \$2.75.

If you have credits for one player in your family and would like those credits transferred to another player \*on your account\*, just let us know ([registrar@kitchenerringette.com](mailto:registrar@kitchenerringette.com)). This doesn't cost anything 😊.

The outstanding early bird credits from last season will be applied to your account prior to registration. This credit is NOT refundable and cannot be transferred.

Playing rep next year? ALL players will be required to register in their HOME association first and will then be transferred in the system if released to play elsewhere. Players must be registered prior to stepping on ice for tryouts.

WRA and RO are still working out details on the release process. An initial registration fee \*may\* be required when registering with your home association. This fee is only ever paid once per season per player, so it does not reflect an additional charge. The tryout and release processes are also in review, but something SIMILAR to past seasons will still be required. i.e. you will probably still need a tryout release, but it might be electronic instead of a piece of paper. As details are available, they will be provided. RO is not permitting team formation until Sept 1 at the earliest.

Moving? Please update your address in RAMP and request a transfer to your new association (send an email to [registrar@kitchenerringette.com](mailto:registrar@kitchenerringette.com)).

Thank you to all our volunteers who made this year's programs possible in an ever-changing environment!!

Nancy Nicolson-Houghtling

Registrar, Kitchener Ringette



## FINANCIAL REPORTS

### BALANCE SHEET

	<u>2021</u>	<u>2020</u>
<b>Current Assets</b>		
General Bank Account	\$69,409	\$49,083
Bingo Bank Account	\$18,000	\$12,028
Raffle Bank Account	\$9,236	\$9,339
Total Cash	<u>\$96,645</u>	<u>\$70,450</u>
Receivables	\$0	\$1,230
Prepaid Expenses	\$4,983	\$13,396
<b>Total Current Assets</b>	<u>\$4,983</u>	<u>\$14,626</u>
<b>TOTAL ASSETS</b>	<u><u>\$101,627</u></u>	<u><u>\$85,076</u></u>
<b>Current Liabilities</b>		
Deferred Revenue	\$14,560	\$1,120
Other Payables	\$1,804	\$0
<b>TOTAL LIABILITY</b>	<u>\$16,364</u>	<u>\$1,120</u>
<b>RETAINED EARNINGS</b>		
Retained Earnings - Previous Year	\$83,956	\$93,321
Current Earnings / (Loss)	\$1,308	<u><b>\$(9,366)</b></u>
<b>Total Retained Earnings</b>	<u>\$85,264</u>	<u>\$83,956</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u><u>\$101,627</u></u>	<u><u>\$85,076</u></u>

*Unaudited*

## INCOME STATEMENT

<b>REVENUE</b>	<b><u>2021</u></b>	<b><u>2020</u></b>	<b><u>Variance</u></b>
<b>Operating Revenue</b>			
Registration Fees	\$56,285	\$95,436	\$(39,151)
Rep Fees	\$0	\$11,470	\$(11,470)
Tryout Fees	\$0	\$4,350	\$(4,350)
Fundraising Fees	\$0	\$5,875	\$(5,875)
Shinny	\$0	\$13,050	\$(13,050)
Power skating	\$0	\$3,125	\$(3,125)
Prep for Rep	\$0	\$850	\$(850)
Donations	\$0	\$1,295	\$(1,295)
New to Ringette	\$0	\$(14,345)	\$14,345
Early Registration Discounts	\$0	\$(6,650)	\$6,650
Multiple Player Discounts	\$0	\$(1,050)	\$1,050
<b>Net Sales</b>	<b>\$56,285</b>	<b>\$113,406</b>	<b>\$(57,121)</b>
<b>Other Revenue</b>			
Bingo Revenue	\$5,279	\$15,972	\$(10,694)
Golden Ring Tournament	\$311	\$9,066	\$(8,755)
Miscellaneous Revenue	\$1,323	\$546	\$777
<b>Total Other Revenue</b>	<b>\$6,912</b>	<b>\$25,584</b>	<b>\$(18,672)</b>
<b>Current Earnings / (Loss)</b>	<b>\$63,197</b>	<b>\$138,990</b>	<b>\$(75,793)</b>
<b>EXPENSE</b>			
<b>Program Costs</b>			
Ice Rentals	\$39,339	\$94,275	\$(54,936)
Referees	\$84	\$6,041	\$(5,957)
Timekeepers/Scorekeepers	\$24	\$1,724	\$(1,700)
Game sheets	\$0	\$141	\$(141)
Equipment & Jerseys	\$1,937	\$3,282	\$(1,345)
ORA Membership Fees	\$14,738	\$14,537	\$201
WRRRA, WORL, SWIRL Mem Fees	\$0	\$1,010	\$(1,010)
Referee, Coaching, Trainer & Manager Cert Fees	\$1,952	\$6,356	\$(4,404)
Player Development Costs	\$0	\$4,583	\$(4,583)
<b>Total Programs Cost</b>	<b>\$58,075</b>	<b>\$131,949</b>	<b>\$(73,875)</b>
<b>General &amp; Administrative Expenses</b>			
Accounting & Legal	\$113	\$1,116	\$(1,003)
Advertising & Promotions	\$0	\$3,646	\$(3,646)
Credit Card Charges	\$1,552	\$3,585	\$(2,033)
Player Appreciation Day	\$0	\$630	\$(630)
Office Expenses (Post Office & interest & bank)	\$583	\$312	\$272
Back Room Bingo expense	\$280	\$960	\$(680)

Miscellaneous Expenses	\$0	\$583	\$(583)
Rent for Downtown Lock-up	\$0	\$812	\$(812)
Room Rentals	\$0	\$618	\$(618)
Photography expenses	\$0	\$2,022	\$(2,022)
Website Fees	\$1,286	\$2,123	\$(837)
<b>Total General &amp; Admin. Expenses</b>	<b>\$3,814</b>	<b>\$16,406</b>	<b>\$(12,592)</b>
<b>TOTAL EXPENSE</b>	<b>\$61,889</b>	<b>\$148,356</b>	<b>\$(86,467)</b>
<b>NET INCOME/(LOSS)</b>	<b>\$1,308</b>	<b>\$(9,366)</b>	<b>\$10,674</b>

*Unaudited*